ULearn – User Manual for Students

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1   Introduction of ULearn

ULearn is a learning management system for supporting UTP in online teaching and learning delivery.

2   Login

1. To access ULearn, please open the URL **https://ulearn.utp.edu.my/.** ULearn also is a responsive platform where you also can access it through your mobile browser. To sign in to the ULearn, you can click on **Log in** button and login by using your UTP ID.
    Username: **UTP ID Username (test@utp.edu.my)**
    Password: **UTP ID Password (password)**

Figure 1: ULearn Landing Page

2. If you have problem login to ULearn, please proceed with the below actions

    a. Log case in **UCS Portal** at https://utp.microsoftcrmportals.com/
    b. Reset login password at https://mypass.utp.edu.my/
    c. Contact ICT Care Line at **+6053688888**

3   Dashboard

The **Dashboard** is a page for providing you with details of your course list that has been enrolled, course progress at the courses tab. While for Timeline tab, you able to view all your course activities upcoming datelines. In the centre is the Course overview block which allows you to **easily track required activities and filter courses.**
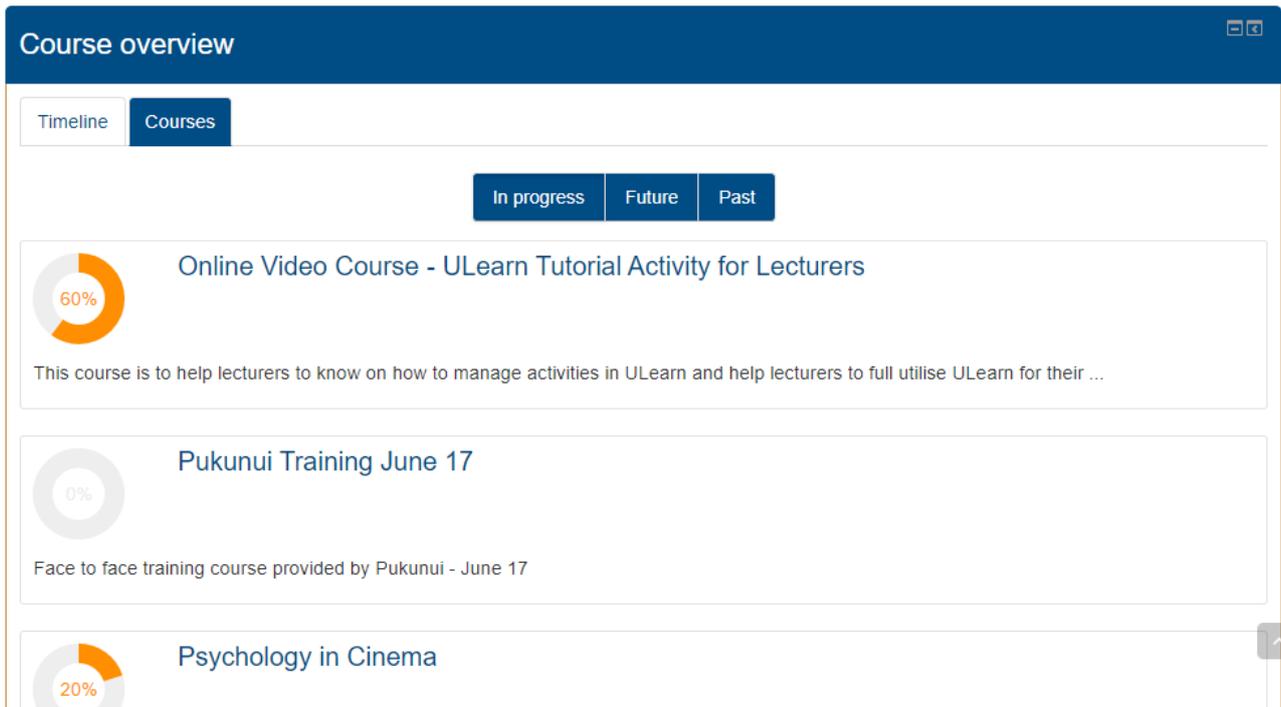
Figure 3 : Course Overview by Courses
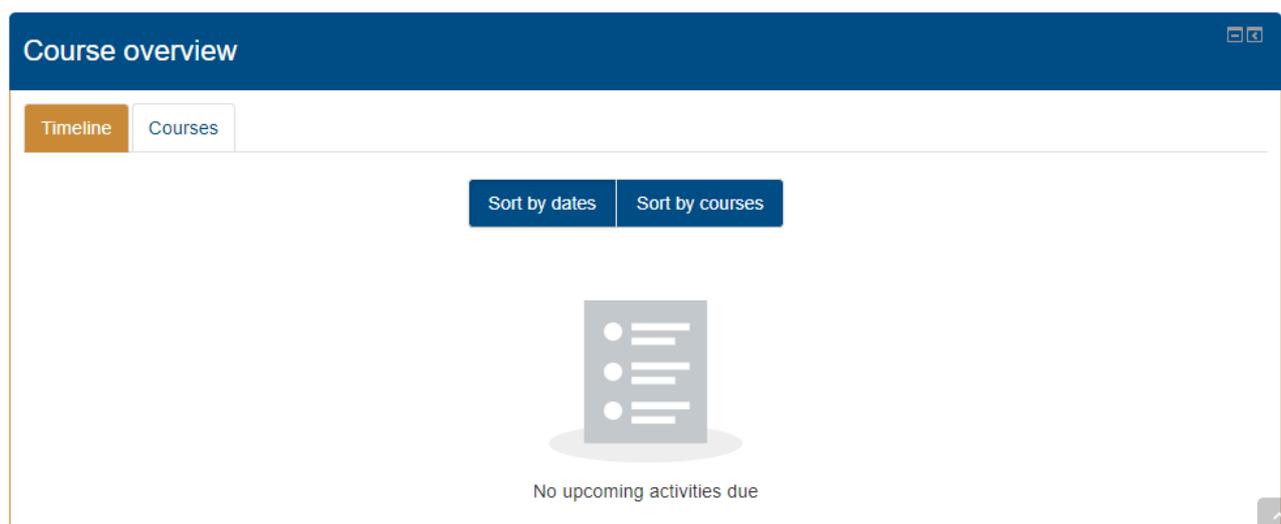
Figure 4: Course Overview by Timeline

3.1 Navigation

The navigation block is used to provide navigation for you to navigate to other page within ULearn such as Dashboard, Site Home and Calendar.
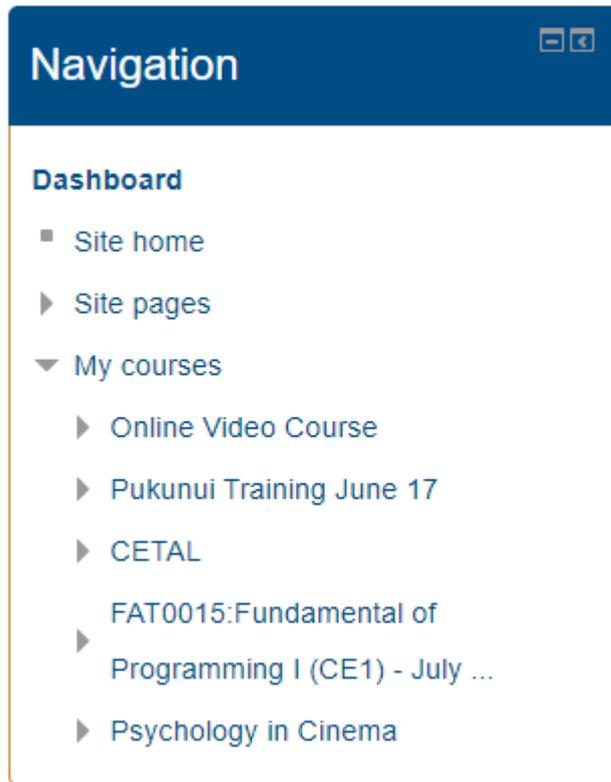
Figure 5: Navigation block

3.2 Private file

The private files block enables access to your private files area. You can store your private files for your reference here.
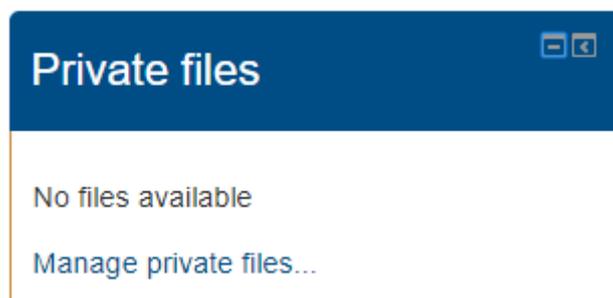
Figure 6 : Private files block

3.3 Calendar

You can refer your course activity such as assignment and quiz datelines, chat times and other course events in your own private calendar.
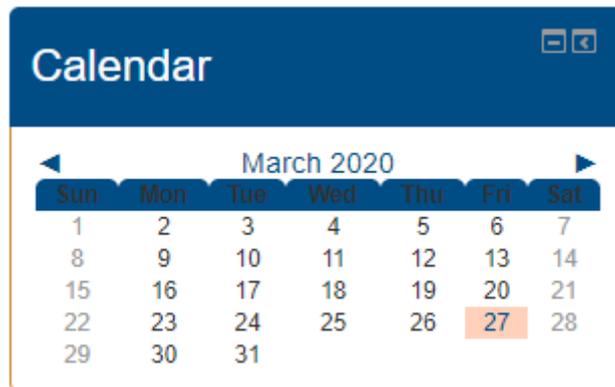
Figure 7: Calendar block

3.4 Upcoming Events

All of your Upcoming events activity such as assignment submission, upcoming test and schedule online class will be displayed in this block in a summarized list.
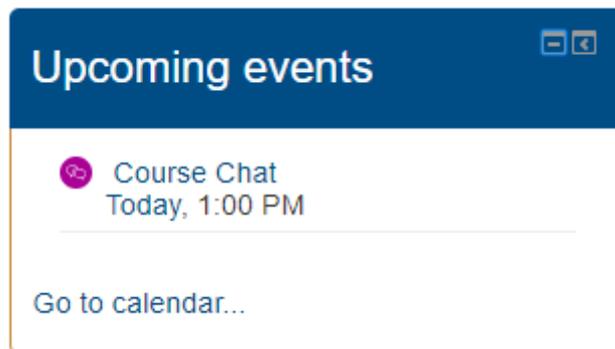
Figure 8: Upcoming events block

3.5   Online users

You may able to view all Online users in this block which who have been logged into the current course.
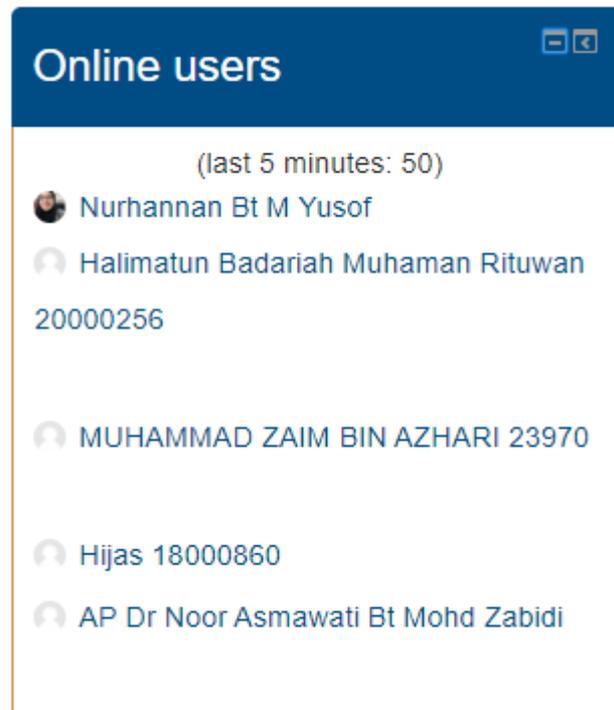
Figure 9: Online users block

If you are idle in ULearn for 2 hours, your session will be time out and a message of **"Your session has timed out. Please log in again."** will be appeared. You are require to login again in order to access ULearn.

4 Access Your Courses

You can participate in course activities such as **forum, online quiz, chatting and view resources** in your courses. There are more **11 type of activities** that you can participate in your courses which those activities will be setup by your lecturer. You can view your enrolled courses in the **My Courses** section of the navigation block or via your dashboard.
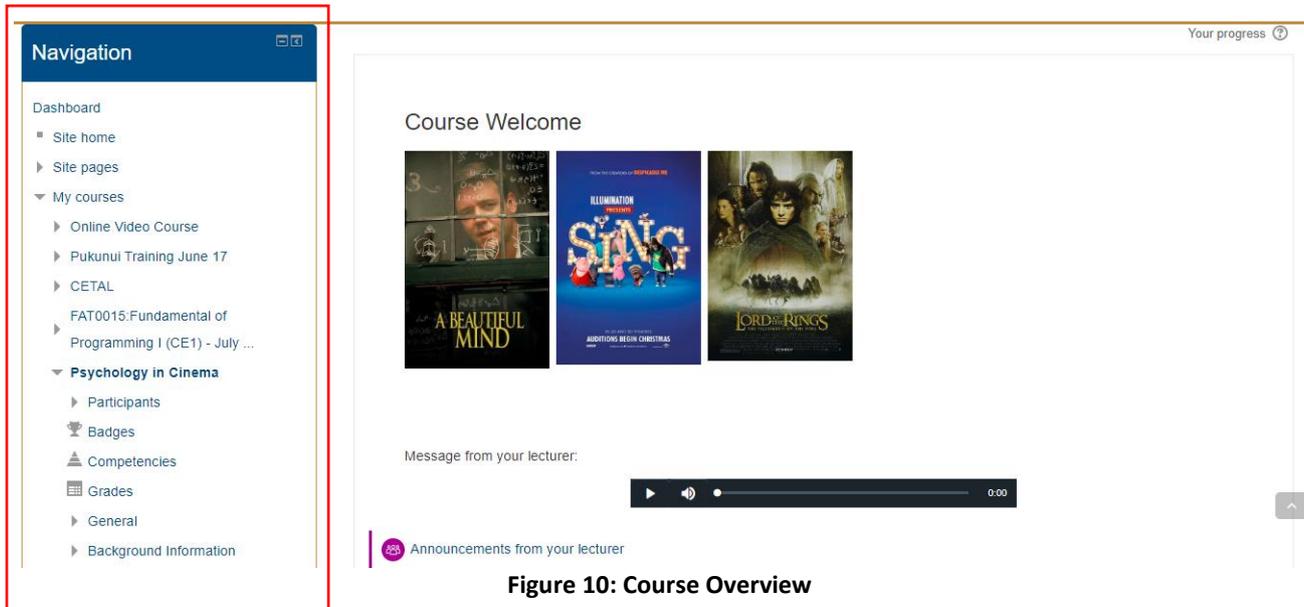
Figure 10: Course Overview

5 Log Out

To log out of ULearn, click at the drop down on upper right of the page and click **Logout**.

Figure 14: Logout